

# Facility Certification Form for Recycling at Unapproved Facilities, or Reuse & Salvaged Material(s) Delivered

## Part 1 - To be completed by DELIVERING Company/Individual

**Complete and submit this form if:**

1. Construction and Demolition Debris was delivered to an Unapproved Facility.  
(Approved C&D Processing Facility List can be found online at <http://www.cccounty.us/Debris>).
2. Construction and Demolition Debris delivered to a company, or individual who does not normally issue receipts for receiving Reuse or Salvage items.  
Example: When soil or wood is hauled to a neighbor's residence for reuse.

**Instructions:**

This 2-part form must be completed and signed by individual delivering materials, and by individual receiving materials. Completed form must be submitted with receipts and appropriate documentation that adequately demonstrates the level of recycling to DCD. Taking loads to a facility outside of the list of Approved Facilities will be counted as Disposal unless a Facility Certification Form is approved by DCD.

Job Site Information	
<b>Permit Number:</b>	
<b>Jobsite Address:</b>	
<b>Jobsite APN#</b>	
<b>Property Owner Name, Address &amp; Phone:</b>	
<b>Jobsite Contact (Contractor) Name &amp; Phone:</b>	

Construction/Demolition Company, Hauling Company or Individual DELIVERING Material(s)	
<b>Company or Individual Name:</b>	
<b>Address:</b>	
<b>City, State &amp; Zip Code:</b>	
<b>Phone/Mobile Number:</b>	
<b>Email Address:</b>	

**I hereby certify that the information entered on Part 1 this form is true and correct to the best of my knowledge.**

Name of Delivering Company or Individual
Signature of Delivering Company or Individual
Date

**Thank You for Recycling!**

# Facility Certification Form for Recycling at Unapproved Facilities, or Reuse & Salvaged Material(s) Received

## Part 2 - To be completed by RECEIVING Facility/Company/Individual

**Instructions:** Part 2 must be completed by RECEIVING Facility/Company/Individual who is not an Approved facility or does not normally issue receipts for Reuse and Salvaged materials. Example: When soil or wood is hauled to a neighbor's residence for reuse.

Facility, Company or Individual RECEIVING Material(s)			
<b>Facility, Company or Individual Name:</b>			
<b>Address:</b>			
<b>City, State &amp; Zip Code:</b>			
<b>Phone/Mobile Number:</b> <small>(To contact person signing this form)</small>			
<b>Email Address:</b>			
<b>Select Receiver Type(s):</b> <small>(Requires Supporting Documentation ex: Receipts, photos, product info, bill)</small>	Mixed C&D Processor  Land Clearing Debris Recycler  Other: _____	Source Separated Recycler  On-Site Reuse	Salvager/ End User

Materials Accepted by Receiving Facility, Company or Individual			
Date Received	Material Type	Amount Identified in Pounds, Tons, or Cubic Yards	How will the materials received be used? (Total Percentage should equal 100%)
			% Recycled: _____ % Salvaged: _____ % Disposed: _____
			% Recycled: _____ % Salvaged: _____ % Disposed: _____
			% Recycled: _____ % Salvaged: _____ % Disposed: _____
			% Recycled: _____ % Salvaged: _____ % Disposed: _____
			% Recycled: _____ % Salvaged: _____ % Disposed: _____

**I hereby certify that the information entered on Part 2 this form is true and correct to the best of my knowledge.**

_____ Printed name of Facility Attendant/Staff - OR- End User if material salvaged/reused	_____ Signature of Facility Attendant/Staff -OR- End User if material salvaged/reused	_____ Date
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Revision Date: 12/3/2018