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CITY MANAGER'S OFFICE  
CITY OF RICHMOND

**SECTION 1 - ORGANIZATION INFORMATION**

**2010-2011 NORTH RICHMOND MITIGATION FEE FUND GRANT PROGRAM:**

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**Grant Application** **6/13/2011**

Name of Organization: **MCGLOTHEN EDUCATION COMMUNITY CENTER.**

Executive Director Name: **Gloria Jennings/Executive Director**

Project Manager Name (Name of person applying for the grant for a specific project)

Gloria Jennings

Title: CEO.

Organization Address: **772 So. 47<sup>th</sup>. Street** **Richmond Ca. Zip Code 94804**

Phone Number: **(510) 233-4918** **Fax:**

E-Mail Address:

Organization Type: **Non-Profit 501(c)3 years in operation 2 years.**

Other Sources of Funding (known and anticipated) N/A

Amount of Funding Requested **\$10,000**

**Background Information:**

**a. Provide a description of your organization's mission statement:**

It is the mission of McGlothen Temple Education Community Center to provide high-quality programs and activities to families in our community that aid in the development of personal skill in children.

**b. State the length of time your organization has been in operation.**

We have been in operation for 2 years. We received our 501 (c3) in 2009.

**c. List the services that your organization provides to the North Richmond neighborhood.**

We provide after school services to children ages 6-12 in the North Richmond Community. We have 12 children registered in our program and will have more since school is out for the Summer.

This is what we have offered in this community for the last two years. We offer a safe environment for school age children to come to get help with their home work and understanding lessons at school. I feel they are worth pursuing because so many young people are on the streets doing nothing because they are failing in school because of lack of understanding or help. We are trying to solve the problem of children feeling that they can't get help with their school work by providing a place for them to come and receive this help.

B. We have on site teachers who can give them the necessary help they need. The assistants will have a full knowledge of their curriculum.

c. The children in the community and the surrounding area feels that the schools is surely benefiting from our program. We hope to reach all children who need help in our area.

d. We serve all North Richmond School children, no matter what school they go to so long as they are a resident of North Richmond.

2. A. We check for results of the children in the learning center. We also monitor their grades and improvement of each child in the program.

B. Monitoring plan and evaluation is to grade each student on their progress and we would agree to a independent evaluation.

3. I have included our budget plan which includes our mission to serve needy children in our community. This is a new project in this area, but I feel confident because it is a

much needed project and we have some of the material that was donated to us to work with.

### **Project Description and Concept:**

**a. Describe the project your organization is proposing to implement with mitigation funds (include list of activities, proposed location (s). State if this is a new project or a continuing one.**

This is a new program for my young children some thing I believe they will enjoy.

We want to use this fund to plant a vegetable garden on site, along with Sunflower plants. The children love working out side in he dirt.

We have more children and we need to purchase more containers for the grown numbers of children we have in our program.

Our main focus is to work with children at an early age. That is what we do in the North Richmond Community.

**b. Identify the issue or need your project seeks to address. Describe how your proposed project is anticipated to address anti-littering, environmental stewardship, blight reduction, beautification and/or other improvements that contribute to the quality of life in the specified Mitigation Funding Area.**

We are going to have our children address the beautification of planting plants and flowers around our building to improve the way it looks. This will also help our children continue to learn how to plant a garden and using their hands on the out side.

It will improve the environment of the building the look of the building where they play and do their work. When other neighbors look over and see the beautification of our building they too will want to improve their property look and make it look better too. This will help encourage them to do something about the look of their property.

We will also take them out on clean up walks to pick up some of the garbage like paper and cans that people have thrown out on our street. We are helping our children learn skills to help them know how to be good citizens and community leaders.

**C. Describe the goals and objectives of the proposed project.**

A. Our project goals and objectives are to offer a safe environment for school age children to come to get help with home work and understanding lessons at school. I feel they are worth pursuing because of lack of understanding or help. We are trying to solve the problem of children feeling that they can't get help with their school work by providing a place for them to come and receive this help.

### **Project Schedule**

f. Provide a timeline for project implementation, including start and completion dates.

This project will start between the month of July and August 2011 and end December 31, 2011.

### **Project Outcome, Evaluation and Accountability**

g. Describe how your organization will measure and evaluate your success in meeting your identified goals and objectives.

We register each child when they come into the program. We will test them and see how much they remember about planting seeds and making a garden.

The success of the project will be determined by how much they have learned at the end of the project.

We know we will be able to look at 100% of our children finishing the program, because this will be where they will be dropped off every day and they all come on a daily basis. I believe we will have all the children finish this project.

They like to be outside playing in the dirt and water so this will be something they will love.

### **Organizational Capacity**

h. List the staff members responsible for the implementation of project-related tasks; include their qualifications and any prior relevant experience (resumes may be attached).

The Project Manager Chris Walker, will be our director for this project. He is in charge of all our outside event with planting of the Sunflower seeds that we are now planting

Chris has been in the Landscaping business for over 15 years and we know he will be able to do this project well.

Gloria Jennings will assist Chris with the project. I am a Pre-School teacher and this is what we did with our young children in the class room. They were able to plant little plants in small containers. I am making this a part of my program because I saw how much the children enjoyed this type of activity.

i. Describe the organization's financial management system used to maintain control over current operations and to ensure budgets are monitored and complied with?

Gloria Jennings has in the past did all the financial budget management. Our grants are small and Mrs. Jennings is able to manage the budgets for the small grants.

j. Letter of Recommendation or letter of support from community members or other organizations and letter from a past funder regarding your organization and or project

See community member letter.

**Other**

K. Provide any additional information that your organization believes will assist the Committee in considering the merits of your proposal.

We have been located in North Richmond Community for two years working with the residents in the community.

**SECTION III - BUDGET INFORMATION 2010 ~ 2011**

Stipend 3 supervisor and instructors	\$3,000.00
Rent for the space for 5 months @ 300.00 per month	\$1,500.00
Insurance	\$1,000.00
Equipment/supplies Seeds/gloves/tools used for digging dirt	\$3,000.00
Food for 5 months	<u>\$1,500.00</u>
	<b>\$10,000.00</b>

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*Gloria E Jennings*  
*Gloria E Jennings*  
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Gloria Jennings

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **NOV 25 2008**

MCGLOTHEN TEMPLE EDUCATION  
COMMUNITY CENTER  
772 S 47TH ST  
RICHMOND, CA 94804

Employer Identification Number:  
45-0569171  
DLN:  
17053235002008  
Contact Person:  
GERRY R MCLAUGHLIN ID# 31115  
Contact Telephone Number:  
(877) 829-5500  
Accounting Period Ending:  
January 31  
Public Charity Status:  
170(b)(1)(A)(vi)  
Form 990 Required:  
/ Yes  
Effective Date of Exemption:  
October 12, 2007  
Contribution Deductibility:  
Yes  
Addendum Applies:  
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.